

Minnesota Internship Center
Discipline Policies

There may be times when the Circle involved has previously set consequences for specific infractions. Consequences may include but not be limited to: dismissal for the day, student conference; parental/guardian conference; and suspension. Circles may exclude a member for serious infractions or for multiple offenses. For students with an IEP, disciplinary action will consider the relationship of the behaviors to the student's disability. The administration may impose or recommend longer suspensions, expulsion or any other discipline as appropriate on a case by case basis.

DISCIPLINARY INFRACTIONS AND CONSEQUENCES	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	SUBSEQUENT
A. Student/Student Relationships				
1. <u>Threatening & Intimidating Acts</u> – The act of verbally or by gesture, threatening the well-being, health, or safety of any student on school property or going to or from school.	Circle Decision and/or 1 day suspension	1 day suspension	3 day suspension	5 day suspension
2. <u>Abuse-Verbal</u> - Arousing alarm through the use of language that is disrespectful, discriminatory, abusive, obscene or threatening.	Circle Decision and/or 1 day suspension	1 day suspension	3 day suspension	5 day suspension
3. <u>Physical Intimidation</u> - Acting with intent to cause fear in another person of immediate bodily harm or death.	Circle Decision and/or 3 day suspension	5 day suspension	5 day suspension	5 day suspension
4. <u>Physical Attack</u> - The act of physically assaulting or, in some manner, attempting to injure or intentionally inflict bodily harm upon any student on school property or going to or from school. Referral to the police when appropriate.	5-10 day suspension with mediation/expulsion	Expulsion		
5. <u>Fighting</u> - Mutual combat differentiated from pushing, shoving, or scuffling in which both parties contribute to the situation by verbal and/or physical action.	3-10 days suspension with mediation/expulsion			
6. <u>Scuffle/Intimidation</u> - The encouraging, promoting, or initiating of a fight. A disorderly struggle with low potential for physical injury.	1 day dismissal and/or Circle Decision	1 day suspension	3 day suspension	5 day suspension
7. <u>Harassment</u> - To engage in acts that injure, degrade, intimidate, or disgrace other individuals, including indecent exposure, and words or actions that negatively impact an individual or group based on their racial, cultural or religious background, their sex or sexual preference, or any disability they may have.	Circle Decision and/or 1 day out of school suspension	1-3 day suspension	5 day suspension	10 day suspension/expulsion
8. <u>Harassment/Violence</u> - (Religious, Racial, Sexual) ISD 001 prohibits any form of religious, racial, and sexual harassment/violence. All reported	Referral to District 001	Referral to District 001	Referral to District 001	Referral to District 001

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incidents will be dealt with according to the school districts policy.	Policy	Policy	Policy	Policy
9. <u>Sexual Conduct, Criminal</u> - Engaging in non-consensual sexual contact with another person, including intentional touching of clothing covering a person's intimate parts, or intentional removal or attempted removal or clothing, or sexual intercourse.	Expulsion	Expulsion	Expulsion	Expulsion
10. <u>Slander/Libel</u> - A written, printed, or pictorial statement publicly presented that wrongfully or negatively damages a person by defaming his/her reputation or character.	Written warning	3 day suspension	5 day suspension	5 day suspension
11. <u>Disrespect</u> - To insult, call derogatory names, use obscenity toward, dishonor, or in other manner abuse verbally or in writing any member of the student body.	Circle Decision and/or 1 day out of school suspension	1 day suspension	3 day suspension	5 day suspension
12. <u>Extortion</u> - The act of extorting things of value from a person in the school, under pressure of either implied or expressed threats. Referral to the police when appropriate.	3 day suspension	5 day suspension	5 day suspension	Referral
13. <u>Theft</u> - Unauthorized taking of property of another person, or receiving or possessing such property. Restitution required through parental contact. Referrals to police when appropriate.	1-5 day suspension	3-5 day suspension	5-10 day suspension	10 day suspension/expulsion
B. Student/Staff Relationships	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	SUBSEQUENT
14. <u>Abusive, Offensive, or Disrespectful Language or Actions</u> - The use of language that is discriminatory, abusive, obscene or threatening including written notes and published materials as well as verbal.	Circle/Teacher Decision or 3 day suspension	5 day suspension	5 day suspension	5 day suspension
15. <u>Insubordination</u> - Willful failure or refusal to respond or carry out a reasonable request by authorized school personal.	Circle/Teacher Decision or out of school suspension	1 day suspension	3 day suspension	5 day suspension
16. <u>Interference, Disruption, or Obstruction</u> - Any action taken to attempt to prevent a staff member or student from exercising his/her lawfully assigned duties and responsibilities.	Written warning	1 day suspension	3 day suspension	5 day suspension
17. <u>Academic Dishonesty/Cheating</u> - Any act violating the rights of another in academic work that involves misrepresentation of a student's work. Scholastic dishonesty includes(but is not limited to) cheating on assignments and examinations; plagiarism, which means misrepresenting as one's own work that which has been done by another; submitting the same or substantially similar papers for more than one course without the consent of	Circle/Teacher Decision or Assignment graded zero			

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all instructors concerned; depriving another of necessary course materials; or sabotaging another's work(CLA: University of Minnesota)		Assignment graded zero	Zero for the course	
18. <u>Forgery</u> - Written or spoken misrepresentation of the truth (forged passes, parental signature, false phone calls, misinformation to school personnel or refusing to give proper identification to a staff member).	Written warning/ Teacher Discretion	1 day suspension	3 day suspension	5 day suspension
19. <u>Threatening or Intimidating Acts</u> - Threatening directly or indirectly, the well being, health or safety of any member of the school staff. Referral to police when necessary.	Circle Decision and/or 5 day suspension	5 day suspension	5 day suspension	5 day suspension/expulsion
20. <u>Physical Assault of a Staff Member</u> - The act of physically assaulting, or in some manner, attempting to injure any member of the school staff on school property or at any activity under school sponsorship. Notification to police.	Expulsion			
C. School Property	1ST OFFENSE	2ND OFFENSE	3RD OFFENSE	SUBSEQUENT
21. <u>Trespassing</u> - Being present in any district facility or portion of a district facility, on or about district grounds, when they are closed to the public, or unauthorized presence in a district vehicle.	Circle Decision and/or 1-5 day suspension	5 day suspension	5 day suspension	5 day suspension
22. <u>Unauthorized Use of School Property</u> - The unauthorized or illegal use of school property for non-school sponsored activities.	Written warning	1 day suspension	3 day suspension	5 day suspension
23. <u>Willful Damage of Property</u> - Littering, defacing, cutting or otherwise damaging school property in any way	1 day suspension or Circle Decision	3 day suspension	5 day suspension	5 day suspension
24. <u>Vandalism</u> - The act of willful destruction of public property. a. Destruction- To render unusable, Restitution required through parental contact. Referral to police. b. Defacing- Damage requiring cleaning or repair. Restitution required. c. Misuse of printed material. Restitution required. d. Misuse, damage, or destruction of computers and/or software. Restitution required.	3 day suspension	5 day suspension	5 day suspension	5 day suspension
25. <u>Theft</u> - Unauthorized taking of property of another person, or receiving or possessing such property. Restitution required through parental contact. Referral to police when appropriate.	1-5 day suspension	3-5 day suspension	5-10 day suspension	10 days/expulsion
26. <u>Burglary</u> - Entering a building without consent and with intent to commit				

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a crime, or entering a building without consent and committing a crime.	Expulsion			
27. <u>Improper Use of Motor Vehicles</u> - Reckless driving-driving a vehicle in a manner which may cause injury to persons or damage to property or adjoining streets. Report to police when appropriate.	Revocation of permit/Ticket	3 day suspension	3 day suspension	5 day suspension
D. Protection of Public Safety	1 st OFFENSE	2 nd OFFENSE	3 rd OFFENSE	SUBSEQUENT
28. <u>Ammunition Possession</u> - Possession of bullets or other projectiles designed to be used in a weapon.	5 day suspension	Expulsion		
29. <u>Fireworks, Possession and/or Use</u> - Using any substance or combination of substances or articles prepared for the purpose of producing a visible or an audible effect by combustion, explosion, or detonation.	5 day suspension	Expulsion		
30. <u>Explosives, Possession and/or Use</u> - Possessing or using any compound or mixture, the primary or common purpose of which is to function by explosion, with substantially instantaneous release of gas or heat.	Expulsion			
31. <u>False Alarm</u> - Fire- The act of initiating a fire alarm or initiating a report warning a fire or other catastrophe without just cause.	2 day suspension	5 day Suspension	Expulsion	
32. <u>Bomb Threat</u> - Intentionally giving false alarm of a bomb.	Expulsion			
D. Protection of Public Safety	1 st OFFENSE	2 nd OFFENSE	3 rd OFFENSE	SUBSEQUENT
33. <u>Arson</u> - The willful and malicious burning of, or attempting to burn any part of any building or property of the school or of its staff and students. Referral to the police and fire department.	Expulsion			
34. <u>Terroristic Threat</u> - Threatening, directly or indirectly, to commit any crime of Violence with the purpose, of terrorizing another person.	Expulsion			
35. <u>Gang Activity</u> - Overt demonstration of affiliation to or activity involved with illegal gangs. Referral to the police when appropriate.	1 day suspension	3 day suspension	5 day suspension	5 day suspension
36. <u>Possession of Weapons on the person, or in the vehicle</u> - Possessing any firearm, whether loaded or unloaded, or any device intended to look like a firearm; any device or instrument designed as a weapon and capable of producing severe bodily harm, or intended to look like a device or instrument capable of producing severe bodily harm; or any other device, instrument or substance, which, in the manner in which it is used or intended to be used is calculated or likely to produce severe bodily harm. Weapons include, but are not limited to: guns (including pellet guns, look-alike and non-functioning guns that could be used to threaten others), knives of any kind (including pocket knives), clubs, metal knuckles, numchucks, throwing stars, explosives, stunguns, ammunition and mace. A student who finds a weapon on the way				

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or in the building and takes the weapon immediately to the office shall not be considered in possession of a weapon.	Expulsion			
<i>E. Alcohol, Tobacco, and Drugs</i>	1st OFFENSE	2nd OFFENSE	3rd OFFENSE	SUBSEQUENT
37. <u>Alcohol and Drugs</u> - On any school activity in which MNIC is a participant. A.) Possession of Alcohol and/or Drugs- Referral to police. Referral to Chemical Health Specialist. B.) Selling or Transmitting Alcohol or Drugs- Referral to police. Referral to Chemical Health Specialist. C.) Noticeably under the influence of alcohol or drugs, as indicated by obvious behavior and mood changes and or the smell of substances on the person. Referral to police to police when appropriate. Referral to Chemical Health Specialist. D.) Observed use of drugs or alcohol- Referral to police when appropriate. Referral to Chemical Health Specialist.	3 day suspension 5 day suspension 3 day suspension 5 day suspension	5 day suspension 5 day suspension 5 day suspension 5 day suspension	5 day suspension 5 day suspension 5 day suspension 5 day suspension	Expulsion Expulsion Expulsion Expulsion
<i>F. Other Disciplinary Infractions</i>	1st OFFENSE	2nd OFFENSE	3rd OFFENSE	SUBSEQUENT
38. <u>Pass Violation</u> - Being outside of assigned area without a pass or being in possession of an unauthorized pass.	In school suspension	In school suspension	1 day suspension	1 day suspension
39. <u>Gambling</u> - The playing of a game of chance for stakes.	Confiscation of materials			
40. <u>Disruption of Meetings and Assemblies</u> - Possible restricted attendance at meetings and/or assemblies.	Written warning	1 day suspension	1 day suspension	3 day suspension
41. <u>Lost or Damaged Textbooks/Materials</u> - ISD 001 will charge an appropriate replacement fee for textbooks, and workbooks lost or destroyed by students.	Restitution required	Restitution required	Restitution required	Restitution required
42. <u>Inappropriate Dress Attire</u> - A.) Headwear and jackets may be worn only when entering or exiting the building. B.) Clothing may not include words or visuals which are obscene, abusive, or discriminatory, or which advertise alcohol, tobacco, narcotics or dangerous drugs. C.) Students are expected to be dress appropriately and be acceptably groomed for school at all times. When a student's appearance, grooming or mode of dress violates school policy, interferes with or disturbs the process, school activities, or poses a threat to the health or safety of the				

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student or others, the student will be directed to make appropriate modifications or be sent home for the day.	Written warning	1 day suspension	3 day suspension	5 day suspension
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