

MNIC ELA Campus
300 Industrial Blvd.
Minneapolis, Minnesota 55413

Approved Minutes

ANNUAL MEETING OF THE BOARD OF EDUCATION

Tuesday, May 26, 2011

3:45 PM

Held at 2507 Fremont Ave. N, Minneapolis, MN (Unity Campus)

Membership: Ali Egaale, Nicole Harris, Gertrude Hoskins, Kristin Quinn, Kathy Reamer, Oliver White, Reggie Womack (Board Chair)

Ex officio: Kevin Byrne (Executive Director), Katie Black (Sponsor Liaisons)

Note: All votes were unanimous unless otherwise stated.

I. CALL TO ORDER: Chair expectations for the meetings and time limits.

Mr. Womack called the meeting to order with quorum at 4:16 PM and gave instructions.

- a. Pledge of Allegiance
- b. Roll Call and Attendance

Members Present: Nicole Harris, Gertrude Hoskins, Kristin Quinn, Kathy Reamer, and Reggie Womack, Oliver White; Absent: Ali Egaale

Others Present: Kevin Byrne (Director), Sue Francis, Dave Haugen, Peter Reddit, Amy Libman, Jenna Sanderson, Samone Derks, Latanza Tolbert, (her son), Stephen Bosacker (Designs for Learning)

Items distributed at the meeting include: Agenda, Financial Report Summary (4/30/2011), MNIC Balance Sheet (4/30, 2011), MNIC April 2011 Summary Income Statement, MNIC 2011-2012 Calendar, Election instructions, Election ballots, Board membership list, MSBA Model Policy 714 for GASB Rule No. 54.

II. APPROVAL OF THE AGENDA

Add to agenda in Other Business:

Approval of School Calendar for 2011-2012

Ms. Reamer moved to approve the agenda with changes as noted. Ms. Hoskins seconded. Passed.

III. REVIEW BOARD MINUTES FROM 5-3-11

Minutes for May 3rd were not available for review. Minutes will be approved at the June 2011 Meeting.

IV. FINANCE AND BUDGET (KATHY REAMER)

A. Finance Committee Report

Ms. Reamer, the Board Treasurer, reported on MNIC finances: As of April 30, 2011 MNIC received Fund 1 income of \$2,160,909.41 (59% of budget) and expended \$2,889,428.75 (78% of budget). Fund 2 received \$31,528.27 (87% of budget) and expended \$128,991.84 (84% of budget). This fund may lose about \$117,000. Community Service Fund 4 received \$208,560.47 and expended \$233,700.88 (86% of budget). Cash balance for all funds was \$256,406, down \$277,614 from one year ago. \$22,350 remained in unpaid invoices.

Discussion about how finances that flow to the school are applied to financial expenditures. MNIC is not behind in any bill payments.

ADM count is 239.39 as of April 30, 2011, which is not reconciled data. The budget is based on 220 ADM.

Ms. Quinn moved to accept the finance report. Mr. White Seconded. Passed.

B. GASB 54 Requirement

Reviewed model policy prepared by MSBA for GASB Rule 54. At the next Board meeting a more thorough presentation of the rule and policy will be conducted, with a proposal for the policy to be adopted. This new policy must be approved by June 30.

C. Approvals of donations

A short report on donors was given. Donors for the MNIC Prom were thanked: Ackerberg (Inc), Shawn & Renee Byrne, Francis Family LLP, Park Midway Bank, Impact (Inc), Sysco, Don Link, Kevin and Maria Byrne, Northmarq Realty, Orrine Gresham, Laura Bungert.

Art Supplies donations: Manamore/Karen Morrison, Karen Morrison, Jean Wohlrabe.

All recent donors will receive a thank you letter.

Mr. White moved to accept all donations from the listed donors. Ms. Harris seconded. Passed.

V. OUTREACH UPDATE (REGGIE WOMACK AND NICOLE HARRIS)

Ms. Harris summarized MNIC's staff responses to the tornado disaster in north Minneapolis. Donations of food, water and other supplies for families were stockpiled at Unity and passed out to needy people. Students went out to help with clean up and distribution as a component of community service. Donations were delivered as well.

Summer school starts June 21st until July 28th. Recruiting students is in process. A budget for recruiting activities will be created and evaluation of activities will be conducted.

Graduation is being prepared, for June 2, 6 PM at Sabathani. Reminder for all staff to be prepared for their respective roles in the graduation.

VI. WELLNESS PLAN (AMY LIBMAN)

MNIC is required to have a wellness policy, which was adopted in 2009. Each year the action plan needs to be reviewed. Jenna Sanderson, Vista volunteer, worked hard this year to help acquire resources for physical fitness. The team created a focus for activities for this next year, which is presented to the Board. This includes goals focusing on nutrition, nutrition education and promotion of quality nutrition through the school lunch program. Hope for the City is providing extra food for students. This will also increase the resources

available to teachers for the program. Partnerships with community organizations is continuing, with study for how to incorporate resources and training components into the school program. Physical fitness activities will be expanded using the new equipment.

The Wellness Policy is being reviewed with planning for action for next year.

Ms. Libman thanked Jenna Sanderson for her great service as Vista Volunteer to the school this year.

VII. BOARD ELECTIONS

Individuals submitted sealed absentee ballots prior to the meeting. Others voted during the meeting, after being matched to MNIC membership list, and submitted their ballots with verification of their membership.

Results:

43 ballots were accepted and processed and counted.

Mr. Womack announced the results of the election. One (1) At-Large Seat: Dave Haugen, term starting July 2011 for a 3 year term.

One (1) Parent Seat: Latanza Tolbert, term immediately available and ending June 2012. She accepted starting at the next meeting.

Community: Shavaun Kerf, term starting July 2011 for 3 year term. Ms. Kerf is a community member who works for HIRED.

VIII. OTHER BUSINESS

A. School Calendar

Ms. Reamer summarized changes in the calendar between this year and next year. A significant change sets the first semester to end before the December break, allowing students who graduate to start post secondary school in January and reducing the need to review in class at the resumption of classes in January.

Mr. White moved to approve the calendar for 2011-2012. Ms. Hoskins seconded. Passed.

IX. ADJOURNMENT

The next Board Meeting will be held June 22, 2011, 2:30 PM at Unity Campus.

Ms. Reamer moved to adjourn the meeting at 5:12. Mr. White seconded. Passed.

The meeting adjourned at 5:12 PM

Submitted by Stephen Bosacker, Designs for Learning