

Minnesota Internship Center Charter School

1

MNIC ELA Campus
300 Industrial Blvd.
Minneapolis, Minnesota 55413

Approved Minutes

ANNUAL MEETING OF THE BOARD OF EDUCATION

Thursday, October 22, 2009

4:00 PM

Held at 1313 5th St. SE, Minneapolis, MN, Room 310 (UTEC Site)

Membership: Kat Anthony-Wigle, Ali Egaale, Jama Farah, Omar Fiqi, Susan Knittel, Kathy Reamer, Takara Spaulding, Oliver White, Reggie Womack

Ex officio: Kevin Byrne, Chanda Baker (Smith)

Note: All votes were unanimous unless otherwise stated.

Items distributed at the meeting include: Agenda, unapproved board minutes from September 10, 2009, approved board minutes from August 18, 2009, MNIC Bylaws, New Conflict of Interest Policy, Wellness Policy, Notice of Grant from Sam's Club, Employee Hire List.

I. CALL TO ORDER: Chair expectations for the meetings and time limits.

Ms. Knittel called the special meeting to order at 4:20 pm and gave instructions.

Members Present: Kat Anthony-Wigle, Ali Egaale, Jama Farah, Omar Fiqi, Susan Knittel, Kathy Reamer; Oliver White, Reggie Womack; Absent: Takara Spaulding

Others Present: Kevin Byrne, Melissa Kappenman, Nicole Harris, Melinda Melin, Amy Libman, Pete Redditt, Deonna Perez-Evans (Designs for Learning), George Sand (tardy)

II. APPROVAL OF THE AGENDA

Ms. Knittel requested a motion to add to the agenda at this time.

Ms. Reamer moved to add the two items to the agenda. Mr. Farah seconded. Passed.

Additions to the new business section were added at the request of Ms. Knittel, Mr. Byrne, and Ms. Libman.

Mr. Womack moved to approve the agenda as amended. Mr. Farah seconded. Passed.

III. REVIEW BOARD MINUTES FROM 9-10-09

Corrections to section VII. A. Shiloh Site Addition motion was made and should now read "Ms. Reamer moved to allow MNIC to relocate the Shiloh site to the UTech location. Mr. White seconded. Mr. Byrne would like to do this as soon as possible. Space for operation at UTech is somewhat limiting". Under Section VII. B. correction should read "Ms. Anthony-Wigle".

Mr. White moved to accept the minutes of 9/10/2009 as amended. Ms. Reamer seconded. Passed.

IV. NEW BYLAWS

A. Conflict of Interest Policy

Updates to the bylaws were discussed.

Motion to accept the bylaws with changes was moved by Ms. Reamer and seconded by Ms. Anthony-Wigle. Passed.

V. BOARD ELECTIONS

Ms. Libman and Ms. Kappenman were assigned to count votes with oversight from Ms. Perez-Evans who will announce the final count.

A total of 53 votes were received from MNIC staff and parents and counted. The results are as follows:

Omar Fiqi received 41 votes for the teacher position
Melinda Melin received 6 votes for the teacher position
Kristin Quinn received 1 vote for the teacher position
Nathaniel Hedke received 1 vote for the teacher position
Nicole Harris received 51 votes for the community position
Rolley Watkins received 19 votes for the parent position
Tracy McFarland received 21 votes for the parent position
Abdulahi Ali received 9 votes for the parent position

VI. INSTALLATION OF OFFICERS

- A. Omar Fiqi was awarded the teacher seat on the board
- B. Nicole Harris was awarded the community seat on the board
- C. Tracy McFarland was awarded the parent seat on the board

Ms. Reamer moved to award the candidates with the highest counts the board seats. Mr. Womack seconded. Passed.

A motion was made to postpone the installation of officers until the next meeting at the November 12th meeting to be conducted at Unity's location at 4:00 pm.

Mr. Womack moved to accept the motion. Mr. White seconded. Passed.

Ms. Reamer motioned to close the annual meeting and opened the regular meeting at 5:07 pm. Mr. Fiqi seconded. Passed.

VII. OLD BUSINESS

A. Conflict of Interest paperwork

All board members present signed and submitted conflict of interest forms.

VIII. NEW BUSINESS

A. Wellness policy acceptance

Ms. Reamer motioned to accept the wellness policy. Mr. Farah seconded. Passed.

- B. Grant from Sam's Club for Naviance Career program – Web-based project that can be accessed from any site. The grant will pay for a one year membership. The many

benefits of the membership were discussed; career assessments, scholarship research, no limit to the number of people/staff that can use it.

Ms. Anthony-Wigle motion to accept the grant. Mr. Womack Seconded. Passed.

- C. Hiring teacher: Maggie Quam – Opening at Utech that was urgent to fill. Will be used in the technology integration grant.

Mr. Womack motioned to accept. Mr. Farah seconded. Passed.

- D. Field trip transportation policy – Given as a handout with a clarification made at the meeting.

Ms. Reamer motioned to accept with the clarification. Mr. Fiqi seconded. Passed.

- E. African Community Services (ACS) – Adult Education program consists of two days a week for four hours total and provides ESL teaching. ACS wants money from MNIC to cover their director's salary and rent of the space. They want \$400 per month in addition to the teachers' time, as well as, for MNIC to do grant writing for them. In May ACS gave MNIC \$5000.00 to start the program. Kevin would like to have ACS refer students to MNIC's Sabathani location and terminate the agreement with a refund of ACS's \$5000.00 made to ACS.

A motion was made to terminate MNIC services at the African Community Services and to forward students to MNIC's Sabathani location and to return the \$5000.00 back to ACS for the program.

Ms. Anthony-Wigle motioned to approve. Ali Egaali seconded. Passed.

- F. Green grant acceptance – Hennepin County grant for \$11,000.00 to help lower MNIC's environmental impact. Students to get stipend internships with recycling programs and community programs on lowering the environmental impact.

Mr. White motioned to approve. Ms. Reamer seconded. Passed.

IX. ADJOURNMENT

The next Regular Board Meeting will be held November 12th, 2009 at the Unity site at 4 PM

Ms. Reamer moved to adjourn the meeting. Mr. Fiqi seconded. Passed.

Meeting adjourned at 5:13 pm.

Submitted by Deonna Perez-Evans

Designs for Learning